

**COUNCIL  
29 FEBRUARY 2024**

**PUBLIC DOCUMENT**

**TITLE OF REPORT: NOTICE OF MOTIONS UNDER STANDING ORDER 4.8.12**

The following motion has been submitted at the time of agenda publication, due notice of which has been given in accordance with Standing Order 4.8.12. Any further motions received prior to the deadline will be published as supplementary document.

To be moved by Councillor Ralph Muncer and seconded by Councillor David Levett

**Motion on Four-Day Week:**

In January 2023, South Cambridgeshire District Council began trialling a four-day working week for Officers.

In response to this trial, the Department for Levelling Up, Housing, and Communities issued non-statutory guidance to local authorities in England who are considering adopting a four-day working week stating that *“Councils which are undertaking four-day working week activities should cease immediately and others should not seek to pursue in any format”*.

It was announced by the Service Director (Resources) in August 2023 that North Hertfordshire District Council would implement a policy of ‘Meeting Free Friday’ for Officers.

This Council notes that Local Authorities have a statutory requirement, as defined in Part 1 of the *Local Government Act 1999*, to adhere to the Best Value Duty by *“making arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness”*.

**Council resolves that it will not implement, trial, experiment, or pilot (or equivalent) a four-day working week for Officers, and that it will continue to support a full five-day working week for Officers, thereby enabling this authority to fulfil its statutory obligations, whilst ensuring the provision of cost-effective and efficient delivery of services to residents in North Hertfordshire.**

Proposed by: Cllr Ralph Muncer

Seconded by: Cllr David Levett